

10a
01/12/16

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

Amended

DATE: January 12, 2016

*** PERSONNEL ACTION CODE:**

A - Appointment	R - Reclassification
T - Transfer	E - End of Probation
P - Promotion	S - Separation
D - Demotion	O - Other

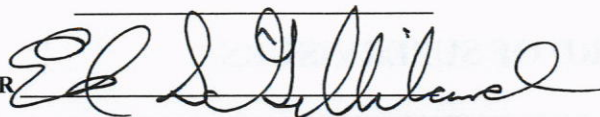
TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
* Satterwhite, Heather	Board Administration	12-11-15	Secretary/Public Bidder	\$22.78/hour	0%	O	Expenditure Change to 100% Board from 12-11-15 to 1-11-16.
Satterwhite, Heather	Board Administration	1-11-16	Secretary/Public Bidder	\$22.78/hour	0%	O	Expenditure Change to 50% Board and 50% County Attorney
Monson, Mark	Board of Supervisors	1-04-16	Board Member	\$32,185/year	-19%=-\$6,134/year	O	From Board Chairman to Board Member.
Taylor, Jeremy	Board of Supervisors	1-04-16	Board Chairman	\$38,319/year	19%=\$6,134/year	O	From Board Vice Chair to Board Chairman.
Ung, Matthew	Board of Supervisors	1-04-16	Board Vice Chair			O	From Board Member to Vice Chair.
Kelly, Angelique	Juvenile Detention	1-13-16	P/T Youth Worker	\$17.53/hour		A	Job Vacancy Posted 9-30-15. Entry Level Salary: \$17.53/hour
Kafton, Justin	Secondary Roads	1-13-16	Temporary Equipment Operator	\$21.13/hour		A	Not to exceed 120 days.
Uhl, Adam	Secondary Roads	1-13-16	Temporary Equipment Operator	\$21.13/hour		A	Not to exceed 120 days.
* Lavalais, Kayla	County Sheriff	1-20-16	Civilian Jailer			S	Resignation.
Torres, Ranae	Juvenile Detention	1-22-16	P/T Youth Worker	\$18.85/hour	3%=\$.63/hour	R	Per AFSCME Juvenile Detention Contract agreement, from Grade 1/Step 2 to Grade 1/Step 3.

Tuttle, Erica	County Treasurer	1-23-16	Senior Clerk-Tax	\$17.50/hour	4%=\$.73/hour	R	Per AFSCME Courthouse Contract agreement, from Grade 4/Step 1 to Grade 4/Step 2.
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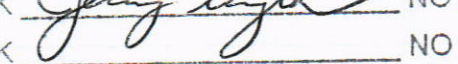
APPROVED BY BOARD DATE: _____

ED GILLILAND, HR DIRECTOR



The above and foregoing
 having been submitted
 is disposed of as follows:

JAN 12 2016

OK		NO	_____
OK		NO	_____
OK		NO	_____
OK		NO	_____
OK	_____	NO	_____

WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT

TO: Board of Supervisors and the Taxpayers of Woodbury County
FROM: Ed Gilliland, Human Resources Director
SUBJECT: Memorandum of Personnel Transactions
DATE: January 12, 2016

For the January 12, 2016 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

- 1) Board Administration Secretary/Public Bidder, Expenditure Changes.
- 2) Board of Supervisors, Board Chairman to Board Member.
- 3) Board of Supervisors, Board Vice Chair to Board Chairman.
- 4) Board of Supervisors, Board Member to Board Vice Chair.
- 5) Juvenile Detention P/T Youth Worker, Appointment.
- 6) Secondary Roads (2) Temporary Equipment Operators, Appointments
- 7) County Sheriff Civilian Jailer, Resignation.
- 8) Juvenile Detention P/T Youth Work, from Grade 1/Step 2 to Grade 1/Step 3.
- 9) County Treasurer Senior Tax Clerk, from Grade 4/Step 1 to Grade 4/Step 2.

Thank you